

2017 QUALIFICATION PROCEDURES & ELECTION RULES FOR ILLINOIS GRAND LINE OFFICERS

IT IS IMPORTANT THAT THE MOTHER ADVISOR READ THE FOLLOWING REQUIREMENTS AT THE FIRST MEETING AFTER RECEIPT. REFERENCE SHOULD BE MADE TO THE AVAILABILITY OF THIS INFORMATION TO THE MEMBERS AND ADVISORS OF THE ASSEMBLY AT EACH MEETING OF THE ASSEMBLY FROM THE TIME OF RECEIPT UNTIL April 15, 2017.

Please read through this information carefully. The information has been organized into four sections as follows:

Section 1 – Qualification Procedures for Grand Line Officers and Election Rules

Section 2 – Information and Documents to be completed by the Candidate

Section 3 – Information and Documents to be completed by the Mother Advisor and Advisors

Section 4 – Chart indicating due dates for documents and party responsible for Submitting each document

QUESTIONS REGARDING THIS INFORMATION OR THE ELECTION PROCESS SHOULD BE SENT TO THE CHAIRPERSON OF THE QUALIFICATIONS COMMITTEE BY EMAIL AT:

jnelson344@att.net

All questions must be in writing. No Face Book posts will be utilized to answer questions regarding the qualifications and election process.

SECTION 1

QUALIFICATION PROCEDURES FOR GRAND LINE OFFICES

Any girl aspiring to become a candidate for an elected Grand Line Office must meet the following qualifications established by the State Executive Committee:

- Must be a Past Worthy Advisor of her assembly by the start of the 2017 Grand Assembly session and a member in good standing
- Must have cooperated fully and consulted with her Mother Advisor and her Advisory Board at all times
- Must have worked well with the members of her assembly and have her assembly's support
- Must be punctual
- Must have an adult chaperone accompany her on each of her visitations
- Must make her wishes known to her Mother Advisor
- Must complete the Candidate Biography Form included with these election materials
- Must submit an essay outlining her desire to be a candidate and addressing the questions listed following the Candidate Biography Form .
- **MUST have previously served a full year as a Grand Representative or appointed Grand Officer.**
- Must participate in an interview process with her parents or sponsor (if applicable) in attendance. This applies to all applicants for all Grand Line Offices. At the conclusion of the interview process, the Qualifications Committee will place the candidates in rank order of their performance in the interviews. Criteria for this placement will include appropriateness of answers, verbal communication skills, enthusiasm, confidence and leadership. The interview ranking and candidate ritual scores will be used as potential tiebreakers in the elections process.
- Must successfully complete a ritual examination based on the parts listed in the following table:

Office	Ritual Part									
	1	2	3	4	5	6	7	8	9	10
GWA								X	X	X
GWAA							X	X	X	
CHARITY					X	X			X	
HOPE			X	X					X	
FAITH	X	X							X	

□

X = Ritual parts that must be learned if running for respective offices

Ritual Parts

1. Faith's initiation part beginning with "Sisters of the Outer World" and ending with "enter a life of active service". Faith's initiation part beginning with "Worthy Advisor, I have obeyed you" and ending with "hidden from the outer world. Faith's initiation part beginning with "I receive you under the sign of caution" and ending with "hidden from the outer world". Faith's initiation part beginning with "We are searching for a pot of gold" and ending with "that you may help us on our way".
2. Faith's initiation part beginning "I saw as it were" and ending with "but the greatest of these is charity"
3. Hope's closing part beginning with "Sisters of this Assembly" and ending with "while we engage in prayer"
4. Hope's initiation part beginning with "My sister, Hope always awaits you" and ending with "and be entitled to know the contents of the Pot of Gold" Installation part for the sister of Hope beginning with "My sister God spoke to Noah saying" and ending with "to each member of this assembly."
5. Charity's initiation part beginning with "My sister, we now receive you" and ending with "who will be pleased to instruct you in the Traditions of our Order"
6. Charity's closing part beginning with "Sister of Hope" and ending with "that it is about to be closed"
7. WAA's initiation part beginning with "My sister thus in olden times" and ending with "if you would arrive at the Station of Hope"
8. WA's opening part beginning with "Members of our sponsoring Orders and friends" and ending with "You should also respond to all raps of the gavel"
9. WA's initiation part "The Obligation"
10. WA's initiation part beginning with "On the altar before you" and ending with "they shall be happy and shine like the sun in the firmament". WA's initiation part beginning with "My sister you have now taken" and ending with "Be of good courage and return. Farewell"

STATIONS OF GRAND FAITH, HOPE AND CHARITY

In addition to the General Qualifications, any girl aspiring to these offices must:

- Be at least 16 years of age or a Junior in High School as of Fall 2017
- Not have attained her 20th birthday prior to July 8, 2017 or her 21st birthday prior to July 8, 2017 if an age extension has been previously granted
- Not have previously been elected to a Grand Line Office

STATION OF GRAND WORTHY ASSOCIATE ADVISOR

In addition to the General Qualifications, any girl aspiring to this office:

- Must be at least entering her senior year in high school in Fall 2017
- Must not have attained her 19th birthday prior to July 8, 2017
- Must agree to abide by the qualifications for the GWA if elected to that office the following year
- May have previously been elected to a Grand Line Office
- If elected, must serve on the 2018 Illinois Rainbow Leadership Camp Staff

STATION OF GRAND WORTHY ADVISOR

As was established previously, the Grand Worthy Associate Advisor will advance to the station of Grand Worthy Advisor if she merits the advance. However, secret ballot will be taken.

In addition to the General Qualifications, any girl aspiring to this office:

- Must agree to live at home during the year that she serves as Grand Worthy Advisor unless otherwise approved by the Supreme Deputy/Inspector
- Must agree not to hold full-time employment during the year she serves as Grand Worthy Advisor
- If elected, must serve on the 2018 Rainbow Leadership Camp Staff

The ritual examinations and interviews for all elected Grand Line Office applicants will take place on May 13, 2017 in Bloomington, Illinois. All applicants will receive an email on or before April 22, 2017 regarding the evaluation of the biography forms, essays, reference letters and evaluations

as well as particulars regarding qualifications ritual examinations and interviews.

Every girl may not qualify for the ritual examinations and interviews or to present themselves as a candidate for an elected Grand Line Office. Keep this in mind and graciously accept the decision of the State Executive Committee.

Girls who are candidates for elective offices should present themselves for qualification and election **in proper Rainbow dress**. The election for the Grand Line Offices will proceed according to the Grand Assembly Election Rules.

All applicants will receive notification of the Qualifications Committee's decision by email. The emails will be sent to all applicants at the close of the qualifications process. It is important that applicants provide a working and accurate email as requested on the Candidate Biography Form. This email notification is the only notification applicants will receive regarding the decision of the Qualifications Committee.

2017 GRAND ASSEMBLY ELECTION RULES

Voting delegates at Grand Assembly will be all active Illinois Rainbow Girls who:

- Have not attained their 20th birthday, or by requested and approved extension, their 21st birthday
- Are in good standing
- Were listed as an active member on their Assembly's 2016 Annual Report
- Are in attendance at Illinois Grand Assembly

During the election process, the voters will be seated in a special section. All non-voters will be seated in another area of the Grand Assembly room. Each voter will receive her own voter packet

consisting of ballots, one for each Grand Line Office with the names of the qualified candidates for that office pre-printed on the ballot.

At the beginning of the Elections session, each candidate will present a prepared statement regarding her qualifications for an elected Grand Line Office. She will then respond to a question chosen at random from a set of questions submitted by the voters at the 2017 Grand Assembly prior to the beginning of the election process. A form and collection box soliciting these questions from the voters will be placed near the convention registration area of the hotel during Grand Assembly.

A single vote will be taken for each Grand Line Office. Each voter will be instructed to place a check mark in the box next to the name of the girl for whom they are voting. If more than one box is checked, no boxes are checked, or a name is written in, the ballot will be spoiled and will not be counted.

The vote for each office will be tallied and the results announced prior to the election for the next Grand Line Office. The winner will be the candidate who receives one more than half of the votes cast.

In the event that no candidate receives one over half the votes cast in the first ballot, a second ballot will be taken on the top two candidates. In the event of a tie of more than two candidates for first place, the girls receiving the higher two ritual scores for that office will be the candidates presented in the second ballot. In the event of a ritual score tie, the girls receiving the highest two interview placements will be the candidates presented in the second ballot. The winner of the second ballot will be the candidate who receives one over half the votes cast. In the event of a tie on the second ballot, the same tiebreakers of ritual score and then interview placement will be utilized.

However, in the event of a first ballot with one candidate in first place and a tie of two or more candidates for second place, the first place candidate and the candidate tied for second place with the higher ritual score for that office will be the candidates presented in the second ballot. In the event of a ritual score tie among the second place candidates, the second place candidate receiving the highest interview placement and the first place candidate will be the two candidates presented in the second ballot. In the event of a tie on the second ballot, the same tiebreakers of ritual score and then interview placement will be utilized.

Ms. Allison Philipp
Supreme Deputy

Mr. Jim Nelson
Qualifications Committee
Chairperson

Section 2 – Candidate Information

CANDIDATES BIOGRAPHY FORM

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ E-mail: _____

Assembly Name & Number: _____

Grand Line Offices for which I would like to be approved as a candidate (please place a check next to all that apply):

____ Grand Worthy Advisor ____ Grand Worthy Associate Advisor

____ Grand Charity ____ Grand Hope ____ Grand Faith

Each candidate should also include responses to the requested information listed on the following page.

Please remember that any girl wishing to present herself as a candidate for an elected grand line office must have abided by the Illinois Rainbow Code of Conduct before and after the election process. Failure to do so may result in denial to present herself as a candidate for an elected grand line office, removal as a qualified candidate for election or removal from office.

Candidate Signature: _____ Date: _____

Signature of Parent or Sponsor: _____ Date: _____

On a separate sheet of paper, please provide no more than a three paragraph essay indicating what has motivated you to present yourself as a candidate for a Grand Line Office.

In addition, provide in essay form, the answers to the following questions.

1. What kind of support will you have to fulfill the obligations (such as fundraising,) of a grand line office?
2. What kind of support will you have when required to travel.
3. What are your greatest strengths and weaknesses?
4. List five words that describe your character.
5. What frustrates you?
6. What irritates you about other people and how do you handle it.
7. What is your proudest achievement?

All responses should be typed in font no smaller than 12 pt. Times New Roman is preferred.

SECTION 3 – MOTHER ADVISOR AND ADVISORS INFORMATION

Mother Advisor Data Form

The Mother Advisor must complete this form for each girl from her assembly who is desirous of presenting herself as a candidate for an elected Grand Line Office. Because this is information only the Mother Advisor has, she should complete the form whether or not a prospective candidate is a member of her immediate family.

Candidate's Name _____

Assembly _____

Age _____ Birth date _____ Initiation Date _____

Year in School as of September 2016 _____

Dates of Term(s) as Worthy Advisor _____

Number of Initiations presided over during term(s) _____

Current Office _____ Total number of petitions she has submitted _____

How long have you known candidate? _____

Your name (printed) _____ Title _____

Signature _____ Date _____

**Mother Advisor/Advisor
Evaluation Form and Recommendation**

The evaluation form below and the questions listed on the following page should be completed by the Mother Advisor, the Grand Deputy and the chairman of the local assembly Advisory Board. If one person occupies two of these positions then a third member of the Advisory Board should complete the evaluation and recommendation letter.. **IN NO INSTANCE SHOULD ANY OF THE PERSONS COMPLETING THE EVALUATION AND RECOMMENDATION BE AN IMMEDIATE FAMILY MEMBER OF THE PROSPECTIVE CANDIDATE.** For purposes of this document an immediate family member is as defined in Section 4 of the current Supreme Assembly Statutes.

In these instances another member of the Advisory Board should provide the information. Each person completing the Evaluation Form and writing a recommendation should send their information under separate cover to the Chairperson of Qualifications.

Candidate's Name: _____

Person Completing Form: (Printed Name) _____

Position: _____

Signature: _____ **Date:** _____

Your evaluation and recommendation will be kept confidential. We ask for Honest and Truthful Evaluations of the candidate's qualities and abilities. On the chart that follows, please place an **X** in the box that appropriately describes your evaluation of the candidate.

Characteristic	Excellent	Better than Adequate	Adequate	Better than Poor	Poor
1. Effort and Ability in Ritual Work					
2. Attendance at Regular Assembly Meetings					
3. Participation in Assembly Projects and Fundraisers					
4. Cooperation					
5. Adheres to dress code					
6. Role model for Rainbow Sisters					
7. Interaction with girls including prospective members					
8. Interaction with advisors and other adults					

In essay format, please provide a letter of recommendation for this candidate which includes responses to the following questions. Letters of recommendation should be typewritten.

1. What kind of support will the candidate have to fulfill the obligations (such as fundraising) of a grand line office?
2. What kind of support will the candidate have when required to travel.
3. What are her greatest strengths and weaknesses?
4. Describe a project that she successfully carried out and why it was successful.
5. Describe a project that she started that failed or was never finished. Why did it fail/never finish?
6. List five words that describe her character.
7. Describe an example of a time when she showed strong leadership skills.

SECTION 4 – CHART

The appropriate letters of reference along with the evaluation sheets for each candidate from an assembly for any Grand Line Office must be received by April 15, 2017. Incomplete applications will not be considered. The chart below indicates what constitutes a complete application, who must provide the information and the due date of the information.

Document	Submitted By	Due Date
Candidate Biography Form	Candidate	April 15, 2017
Candidate Essay	Candidate	April 15, 2017
Mother Advisor Data Form	Mother Advisor	April 15, 2017
Adult Evaluation Form	Mother Advisor and Grand Deputy and Chair of Advisory Board*	April 15, 2017
Letter of Recommendation	Mother Advisor and Grand Deputy and Chair of Advisory Board*	April 15, 2017
Notification of Ritual and Interview Qualifications Times	Chairperson of Qualifications Committee	April 22, 2017
Qualifications Ritual and Interviews Conducted		May 13, 2017

*Each category listed is responsible for completing the information and forwarding it under separate cover to the Chairperson of Qualifications. Please note specifics regarding immediate family members can be found on page 9 of this information.

Please send all biography forms, essays, reference letters and evaluations to:

Mr. Jim Nelson, Chairperson of Qualifications by email at:

jnelson344@att.net

PLEASE NOTE:

QUESTIONS REGARDING THIS INFORMATION OR THE ELECTION PROCESS SHOULD BE SENT TO THE CHAIRPERSON OF THE QUALIFICATIONS COMMITTEE BY EMAIL AT:

jnelson344@att.net

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